



सीएसआईआर - केंद्रीय विद्युत रासायनिक अनुसंधान संस्थान

CSIR - CENTRAL ELECTROCHEMICAL RESEARCH INSTITUTE

(वैज्ञानिक एवं औद्योगिक अनुसंधान परिषद/COUNCIL OF SCIENTIFIC & INDUSTRIAL RESEARCH)

कारकुडी/KARAIKUDI-630003, तमिलनाडु/TAMILNADU

**04565-227227, 241217, 241226 spo@cecric.res.in,
purchase@cecric.res.in**

Tender Id No: 2026_CSIR_276902

Tender Reference No. RC/CECRI/2026-27/Chemicals.

Date: 08.05.2026

**NOTICE INVITING E-TENDER FOR PROCUREMENT of CHEMICALS /
GLASSWARE / PLASTIC WARE FILTER PAPER / R & D CONSUMABLES /
ELECTROCHEMISTRY CONSUMABLES FOR KARAIKUDI, CHENNAI AND
MANDAPAM ON RATE CONTRACT**

CSIR – Central Electrochemical Research Institute (CSIR-CECRI) is a National Laboratory doing research under the aegis of Council of Scientific & Industrial Research (CSIR) Ministry of Science & Technology, Government of India.

CSIR-CECRI scientists work on a gamut of research problems covering all facets of Electrochemical Science and Technology: Corrosion Science and Engineering, Electrochemical Materials Science, Functional Materials and Nano scale Electrochemistry, Electrochemical Power Sources, Electrochemical Pollution Control, Electrochemicals, Electrodeics and Electrocatalysis, Electrometallurgy, Electroplating & Industrial Metal Finishing, etc.

1. We, therefore intend to enter into a rate contract for Chemicals / Glassware / plastic ware / filter paper / R & D consumables / Electrochemistry consumables for Karaikudi, Chennai and Mandapam for a period of one year (period up to **30.07.2027**).
2. Therefore, we are desirous to have a copy of the **institutional pricelist of the** Chemicals / Glassware / plastic ware / filter paper / R & D consumables / Electrochemistry consumables for Karaikudi, Chennai and Mandapam in the range of your production /Trading so as to enable us procure the same as and when required

during the validity of the rates.

3. The bidder should be

A) The manufacturer of the item(S)

Manufacturer can quote, whereas items will be allowed to supplied by their respective authorized distributor.

- 4. We, request you to upload the price list in PDF format of your price list detailing the Catalogue Number, Item Description, Unit Size, Pack Size, HSN Code, Unit Rate, Discount in % & Taxes along with other terms & conditions. The Price list uploaded should contain Chemicals / Glassware / plastic ware / filter paper / R & D consumables / Electrochemistry consumables only. No other Product Consumables / Non Consumables should be mentioned along with chemicals.**

Format for PDF Upload

Sl. No	Catalogue Number	Item Description	Unit Size	Pack Size	HSN Code	Unit Rate	Discount %	Taxes %	MRP

- 5. You are, requested to kindly indicate the prices, which should be exclusive of GST payable by CSIR-CECRI.**
- 6. It may kindly be ensured that the price list is submitted for the entire range of the products manufactured / traded by you (for all divisions).**
- 7. There shall not be any variation in prices for the period of the contract.**
- 8. This Rate Contract will cover CSIR-CECRI Karaikudi and its units at Chennai and Mandapam.**

Your offer confirming to the above requirements **MUST BE** uploaded on

www.etenders.gov.in On or before **03.06.2026 by 03.00p.m. (IST)**.The offers received shall be opened through **ONLINE ONLY ON 04.06.2026 at 03.30p.m.(IST)**.

Sr. Controller of Stores & Purchase

Kindly find enclosed check list for submission of documents.

CHECK LIST FOR SUBMISSION

1. Offer Letter (annexure A) for entering into Rate Contract.
2. Price list as applicable in PDF FORMAT ANNEXURE B.
3. Copies of Rate contract with other institutions, client list etc.
4. Copy of GST registration certificate and PAN Card
5. Authorization letter from Manufacturer. (**Manufacturer need to authorize themselves**)
6. Code of Integrity

ELIGIBILITY CRITERIA

1. The bidder should be

The manufacturer of the item(s) , whereas items will be allowed to supplied by their respective authorized distributor.

- 2. The bidder should have at least 3 major rate contract with various central research institutions like CSIR labs, IITs, NITs, IISC, IISER, State universities, Central universities, Central / State government funded laboratories / Institutions, DAE, ISRO, ICAR, ICMR etc in the last 5 financial year (2021-2022,2022-23,2023-24, 2024-25 & 2025-26) or Latest**

Terms & Conditions

1. The Tenderers are requested to submit their offer in their own letter head neatly typewritten without any cutting or overwriting.
2. The Tenderers shall have to **indicate clearly the brand (s) of the product(s)** for which they will submit the rate contract offer.
3. This Institute is interested to enter into a Rate Contract with only reputed manufacturers. -
4. The Tenderers should submit valid documentary proof of GST registration Number and the details of Income Tax registration (PAN).
5. We will prefer to enter into a rate contract with the manufacturers who can supply the materials directly within the delivery schedule as per CSIR-CECRI

requirements.

- The details of price list and catalog must be furnished in the attached EXCEL SHEET FORMAT in E-mail **AFTER AWARD OF CONTRACT WITHIN 15 DAYS**. The Price list should contain **the products for the quoted category** only. No other Product category either Consumables/ Non Consumables other than the quoted category should be available in the price list.

Format for Excel

Sl. No	Catalogue Number	Item Description	Unit Size	Pack Size	HSN Code	Unit Rate	Discount %	Taxes %	MRP

- Please quote the maximum discount on your price list.
- Your offer should be based on free delivery at CSIR-CECRI Stores, **Karaikudi / Chennai / Mandapam**, otherwise, your offer will not be considered. Prices must be offered on a Net Dealer Price basis (NDP) and the price list must reflect the same throughout India and in the pendency of the contract.
- We have unit at Chennai. Orders may be placed separately for the units You must deliver free of cost at the units as and when the need arises
- We have unit at Mandapam. Orders may be placed separately for the units You must deliver free of cost at the units as and when the need arises.
- The bidder quoting for this tender should quote for karaikudi, Chennai and mandapam unit mandatorily.
- The Tenderer must agree to immediate free replacement in case any discrepancy is found with regard to the quality /quantity of the material to be supplied by them under this Rate contract.
- Payment will be made only after the receipt of material in our stores in good condition. No other payment term will be acceptable to us. Payment will be made directly to the suppliers by e-payment mode (RTGS/NEFT). The minimum credit period is 30days.
- The firm and /or the purchaser are entitled to withdraw/cancel the Rate Contract by serving an appropriate notice on each other normally by giving 30 (thirty) days' time. However, once a supply order is placed on the supplier for the supply of a definite quantity in terms of the rate contract during the validity period of the rate contract, that supply order becomes a valid and binding contract.
- Fall Clause: The price to be quoted (Price as indicated in the price list less discount plus taxes and duty if applicable) by the Tenderer under the rate contract should in no event exceed the lowest price at which the Tenderer sells the stores of identical description to any other organization during the currency/pendency of

rate contract. If the R/C holder reduces its price or sells or even offers to sell the same item/s during the currency of the rate contract, the price will be automatically reduced with effect from that date for all the subsequent supplies under the R/C.

An undertaking is required to be given by all the manufacturers that the rates offered by them are not more than the rate offered to any other Government agencies/Institutions and the discount offered is not less than the discount offered to any other Government agencies/Institutions. In case any such discrepancy is noticed they shall refund the amount to CSIR - CECRI and also Rate Contract is liable to be canceled (Form – 9).

16. During the rate contract period, any special offer introduced by the manufacturer or dealer must be offered to CSIR- CECRI also and the same should be intimated in advance. However, CSIR – CECRI will have the Right to avail of the offer or not.
17. The tenderer will have to supply the ordered material under this rate contract within 30 days of placement of Purchase Order in full quantity.
18. Compliance with National/International standards if any should be specified.
19. Parallel Rate contracts for similar items will be placed during the period of the rate contract with one or more parties.
20. The Rate contract can be terminated without any notice in case the performance of the Tenderer is found consistently unsatisfactory or due to a serious lapse on the part of the Tenderer.
21. The Director CSIR - CECRI reserves the Right to accept or reject any offer in part or in full without assigning any reasons thereof.
22. All disputes are subject to Karaikudi jurisdiction only.
23. Arbitration clause: The Purchaser and the supplier shall make every effort to resolve amicably by direct informal negotiation any disagreement or dispute arising between them under or in connection with the Contract.
 - a) If, after thirty (30) days from the commencement of such informal negotiations, the Purchaser and the Supplier have been unable to resolve amicably a Contract dispute, either party may require that the dispute be referred for resolution to the formal mechanisms as specified below. These mechanisms may include but are not limited to, conciliation mediated by a third party, and adjudication in an agreed national and international arbitration.
 - b) In case of dispute or difference arising between the Purchaser and a supplier relating to any matter arising out of or connected with this agreement, such disputes or differences shall be settled in accordance with the Arbitration and Conciliation Act, 1996. The dispute shall be referred to the Delhi International Arbitration Centre, Delhi High Court, and New Delhi. The award of the arbitrator shall be final, conclusive, and binding on all parties to this contract / subsequent orders based on the contract.

24. All prices should be in INR only. Rate contract prices in foreign currency will not be considered.
25. No EMD is payable. No Tender document fee is payable. Bid securing declaration (Form – 5) should be submitted.
26. All supplied items must have a maximum shelf life/expiry date. Items supplied with shorter than 1-year expiry period are likely to be rejected.
27. The bid should be valid for a period of 180 days from the date of opening and the currency of the rate contract will be for a period of one year subject to extension on approval of competent authority.
28. The Tenderers will have to confirm in writing in their offer that all the terms and conditions mentioned above are acceptable to them.

Sr. Controller of Stores and Purchase

Standard Forms

Sl. No.	Name
01	BID FORM
02	BIDDER INFORMATION FORM
03	CONTRACT FORM
04	Manufacturers' Authorization Form
05	Bid Securing Declaration.
06	Format of declaration of abiding by the code of integrity and conflict of interest to be submitted by the bidder.
07	Format of Affidavit of self-certification regarding domestic value addition
08	CERTIFICATE FOR BIDDER PARTICIPATION
09	Format for Self Declaration

Form – 1

On the letter head of the firm submitting the bid document

Bid Form

To
:

The Director,

CSIR – Central Electrochemical Research Institute, College Road, Karaikudi –
630 003

Ref: Tender No. Rate contract for Chemicals / Glassware / plastic ware / filter paper /
R & D consumables / Electrochemistry consumables for Karaikudi, Chennai and
Mandapam.

Sir,

Having examined the bidding documents we, the undersigned, hereby submit the priced
bid for the supply of goods and services in conformity with the said bidding documents.

We hereby offer to supply the Goods/Services at the prices and rates mentioned in our
price list/CD/DVD.

We offer the following category of items under Rate Contract and their respective price
lists have been attached. We also confirm that the price list attached is on Net Dealer
Price only.

1. Category for which quoted: : Chemicals / Glassware / plastic ware /
filter
(Please tick whichever is applicable) paper / R D Consumables /
Electrochemistry consumables
2. Name of the Manufacturer(s) :
3. Make/Brand(s) :
4. Agreeing for liquidated damages / Penalty clause : YES /NO
5. Delivery Period:
6. Validity Period:
7. Agreeing for Payment terms : **100% on Bill basis within 30 days after**

satisfactory receipt of material in good

condition

8. Furnished Clients list:

9. Manufacturer/ Bidder should enclose:
 - 1) GST Registration Certificate
 - 2) PAN No.
 - 3) Profile of the firm & Client list
10. Compliance with National/International Standards :
11. If Dealer, then authorization letter from Manufacturer.
12. **Rate contract / MAJOR order copies with other Research Institutions.**
13. Bank Details fore-payment.
 - a) Name of the Vendor /Accountholder:
 - b) Name of the Bank and Branch:
 - c) Bank Account No:
 - d) Type of Account:
 - e) Address of the Branch
14.
 - a) Agree for free delivery at Karaikudi: YES /NO
 - b) Agree for free delivery at Mandapam : YES /NO
15. Discount from Manufacturer must be mentioned in percentage. __

We do hereby undertake that, in the event of acceptance of our bid, the supply of Goods/Services shall be made as stipulated in our price list and that we shall perform all the incidental services.

We also certify that the prices offered are NDP basis only.

The prices quoted are inclusive of all charges net Free delivery at CSIR – CECRI.

We agree to abide by our offer for a period of 180 days from the date fixed for opening of the bid documents and that we shall remain bound by a communication of acceptance within that time.

We have carefully read and understood the terms and conditions of the bid document and we do hereby undertake to supply as per these terms and conditions.

Certified that the bidder is :

A Sole proprietorship firm and the person signing the bid document is the sole proprietor

Form –2
Bidder Information Form

- (a) *The Bidder shall fill in this Form in accordance with the instructions indicated below. No alterations to its format shall be permitted and no substitutions shall be accepted. This should be done of the letter head of the firm]*

Date: *[insert date (as day, month and year) of Bid Submission]*

Tender No.: *[insert number from Invitation for bids]*

Page 1 of _____ pages

01.	Bidder's Legal Name <i>[insert Bidder's legal name]</i>
02.	In case of JV, legal name of each party: <i>[insert legal name of each party in JV]</i>
03.	Bidder's actual or intended Country of Registration: <i>[insert actual or intended Country of Registration]</i>
04.	Bidder's Year of Registration: <i>[insert Bidder's year of registration]</i>
05.	Bidder's Legal Address in Country of Registration: <i>[insert Bidder's legal address in country of registration]</i>
06	NAME AND ADDRESS OF BANK: BANK ACCOUNT NUMBER: TYPE OF ACCOUNT: IFSC CODE:
07.	Bidder's Authorized Representative Information Name: <i>[insert Authorized Representative's name]</i> Address: <i>[insert Authorized Representative's Address]</i> Telephone/Fax numbers: <i>[insert Authorized Representative's telephone/fax numbers]</i> Email Address: <i>[insert Authorized Representative's email address]</i>
08	COUNTRY OF ORIGIN OF PRODUCT (S):
09	ADDRESS OF THE PLACE OF MANUFACTURE / FACTORY / PLACE WHERE LOCAL CONTENT VALUE ADDITION IS DONE BY MANUFACTURER:
10	If item is imported and is from a country sharing land border with India, then Registration certificate details like number, date and validity date:

11	<p>Are you a MSE registered for the Item under procurement: if Yes then furnish details of the certificate, date and validity along with copy of the same.</p> <p>Do you intend to opt for the purchase preference policies of Government of India as applicable to MSE in this tender?? If So, write Yes::</p>
12	<p>Do you intend to opt for the purchase preference policies of Government of India as applicable by Make in India circular? (if you have said yes to MSE preference above, then you cannot opt for this preference)</p>
13	<p>Are you Class I Vendor or Class II Vendor as defined by Make In India circular. It is mandatory to attach the certificate from the OEM for Local content percentage and place of value addition.</p>
14.	<p>Attached are copies of original documents of: <i>[check the box(es) of the attached original documents]</i></p> <p>Articles of Incorporation or Registration of firm named in 1, above.</p>

Signature of Bidder _____

Name _____

Business Address _____

Contract Form – NO.3

Contract No. _____ Date: _____

THIS CONTRACT AGREEMENT is made the [*insert: number*] day of [*insert: month*], [*insert: year*].

BETWEEN

(1) The Council of Scientific & Industrial Research registered under the Societies Registration Act 1860 of the Government of India having its registered office at 2, Rafi Marg, New Delhi-110001, India represented by _____ [*insert complete name and address of Purchaser*] (hereinafter called “the Purchaser”), and

(2) [*insert name of Supplier*], a corporation incorporated under the laws of [*insert: country of Supplier*] and having its principal place of business at [*insert: address of Supplier*] (hereinafter called “the Supplier”).

WHEREAS the Purchaser invited bids for certain Goods and ancillary services, viz., [*insert brief description of Goods and Services*] and has accepted a Bid by the Supplier for the supply of those Goods and Services in the sum of [*insert Contract Price in words and figures, expressed in the Contract currency(ies)*] (hereinafter called “the Contract Price”).

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

01. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.

02. The following documents shall constitute the Contract between the Purchaser and the Supplier, and each shall be read and construed as an integral part of the Contract:

- (a) This Contract Agreement
- (b) Special Conditions of Contract
- € General Conditions of Contract
- (d) Technical Requirements (including Schedule of Requirements and Technical Specifications)
- € The Supplier’s Bid and original Price Schedules
- (f) The Purchaser’s Notification of Award
- (g) [*Add here any other document(s)*]

03. This Contract shall prevail over all other Contract documents. In the event of any discrepancy or inconsistency within the Contract documents, then the documents shall prevail in the order listed above.

04. In consideration of the payments to be made by the Purchaser to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the Purchaser to provide the

Goods and Services and to remedy defects therein in conformity in all respects with the provisions of the Contract.

05. The Purchaser hereby covenants to pay the Supplier in consideration of the provision of the Goods and Services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the Contract at the times and in the manner prescribed by the Contract.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of Union of India on the day, month and year indicated above.

For and on behalf of the Council of Scientific & Industrial Research

Signed: *[insert signature]*
in the capacity of *[insert title or other appropriate designation]*

in the presence of *[insert identification of official witness]*
Signed: *[insert signature]*
in the capacity of *[insert title or other appropriate designation]*

in the presence of *[insert identification of official witness]*

For and on behalf of the Supplier
Signed: *[insert signature of authorized representative(s) of the Supplier]*
in the capacity of *[insert title or other appropriate designation]*

in the presence of *[insert identification of official witness]*

FORM NO. 4 MANUFACTURERS' AUTHORIZATION FORM

[The Bidder shall require the Manufacturer to fill in this Form in accordance with the instructions indicated. This letter of authorization should be on the letterhead of the Manufacturer and should be signed by a person with the proper authority to sign documents that are binding on the Manufacturer and be enclosed with the technical bid.]

Date: *[insert date (as day, month and year) of Bid Submission]*

Tender No.: *[insert number from Invitation For Bids]*

To: *[insert complete name and address of Purchaser]*

WHEREAS

We *[insert complete name of Manufacturer]*, who are official manufacturers of *[insert type of goods manufactured]*, having factories at *[insert full address of Manufacturer's factories]*, do hereby authorize *[insert complete name of Bidder]* to submit a bid the purpose of which is to provide the following Goods, manufactured by us *[insert name and or brief description of the Goods]*, and to subsequently negotiate and sign the Contract.

We hereby extend our full guarantee and warranty in accordance with Clause 2.21 of the General Conditions of Contract, with respect to the Goods offered by the above firm.

Signed: *[insert signature(s) of authorized representative(s) of the Manufacturer]*

Name: *[insert complete name(s) of authorized representative(s) of the Manufacturer]*

Title: *[insert title]*

Duly authorized to sign this Authorization on behalf of: *[insert complete name of Bidder]*

Dated on _____ day of _____, _____ *[insert date of signing]*

Form –5
Bid-Securing Declaration Form

Date: _____

Bid No. _____

To (insert complete name and address of the purchaser)

I/We. The undersigned, declare that:

I/We understand that, according to your conditions, bids must be supported by a Bid Securing Declaration.

I/We accept that I/We may be disqualified from bidding for any contract with you for a period of one year from the date of notification if I am /We are in a breach of any obligation under the bid conditions, because I/We

- (a) have withdrawn/modified/amended, impairs or derogates from the tender, my/our Bid during the period of bid validity specified in the form of Bid; or
- (b) having been notified of the acceptance of our Bid by the purchaser during the period of bid validity (i) fail or reuse to execute the contract, if required, or (ii) fail or refuse to furnish the Performance Security, in accordance with the Instructions to Bidders.

I/We understand this Bid Securing Declaration shall cease to be valid if I am/we are not the successful Bidder, upon the earlier of (i) the receipt of your notification of the name of the successful Bidder; or (ii) thirty days after the expiration of the validity of my/our Bid.

Signed: (insert signature of person whose name and capacity are shown) in the capacity of (insert legal capacity of person signing the Bid Securing Declaration).

Name: (insert complete name of person signing the Bid Securing Declaration)

Duly authorized to sign the bid for an on behalf of : (insert complete name of Bidder)

Dated on _____ day of _____ (insert date of signing)

Corporate Seal (where appropriate)

(Note: In case of a Joint Venture, the Bid Securing Declaration must be in the name of all partners to the Joint Venture that submits the bid)

FORM - 06

Format for declaration by the Bidder for Code of Integrity & conflict of interest

(On the Letter Head of the Bidder)

Ref. No: _____

Date _____

To,

(Name & address of the Purchaser)

Sir,

With reference to your Tender No. _____ dated _____ I/We hereby declare that we shall abide by the Code of Integrity for Public Procurement as mentioned under Para 1.3.0 of ITB of your Tender document and have no conflict of interest.

The details of any previous transgressions of the code of integrity with any entity in any country during the last three years or of being debarred by any other Procuring Entity are as under:

- a
- b
- c

We undertake that we shall be liable for any punitive action in case of transgression/contravention of this code.

Thanking you,

Yours sincerely,

Signature
(Name of the Authorized Signatory)
Company Seal

Form - 07
Format for Affidavit of Self Certification regarding Local Content

TENDER NUMBER:

Date: _____

I _____ S/o, D/o, W/o _____, Resident of _____ do hereby

solemnly affirm and declare as under:

That I will agree to abide by the terms and conditions of the policy of Government of India issued vide Notification – Public procurement (preference to Make in India) Order No.P-45021/2/2017 - PP (BE-II) dated 16.09.2020

That the information furnished hereinafter is correct to be of my knowledge and belief and I undertake to produce relevant records before the procuring entity or any authority so nominated for the purpose of assessing the local content.

That the local content for all inputs which constitute the said equipment has been verified by me and I am responsible for the correctness of the claims made therein.

That in the event of the domestic value addition of the product mentioned herein is found to be incorrect and not meeting the prescribed value-addition norms, based on the assessment of an authority so nominated for the purpose of assessing the local content, action will be taken against me as per Order No. P-45021/2/2017/-PP(B.E-II) dated 16.09.2020.

I agree to maintain the following information in the Company's record for a period of 8 years and shall make this available for verification to any statutory authority: (Kindly fill up the below mentioned particulars)

i. Name and details of the PLACE OF LOCATION OF VALUE ADDITION:

ii. R &D Equipment for which the certificate is produced

iii. Procuring entity to whom the certificate is furnished

iv. Percentage of local content claimed:

This is to certify that the information / details given above are true. If it is found at a later stage that any or all of the certification is found to be false or documents establishing value addition

is not produced or insufficient I shall be liable for the false declaration. I shall co-operate with the nodal ministry or the procuring entity for verification of records establishing local content.

For and on behalf of (Name of firm/entity)

Authorized signatory (To be duly authorized by the Board of Director / Partner / Proprietor)

NOTE: AUTHORISED SIGNATORY AS PER THE PPMI ORDER

FORM – 8

(for details refer .P-45021/112/2020-PP(BE-II)(E-43780) dated 24.08.2020 of Ministry of Commerce and Industry, Department for Promotion of Industry and Internal Trade and any amendments thereon.)

Certificate by bidder for participation

I have read the tender document of tender no. _____ along with clause regarding restriction on procurement from a bidder of a country which shares a land border with India I certify that this bidder is not from such a country or, if from a such a country, has been registered with the Competent Authority. A valid certificate issued by the competent Authority has been attached with the bid. I hereby certify that this bidder fulfills all requirements in this regard and is eligible to be considered.

Signature of the bidder

Name of the Signatory

(In Bidder's official letterhead)
Form – 9 (Self Declaration)

Date:

We [*Insert Manufacturer's name*] hereby declare that the rates offered by us to you for this Rate contract [*Insert Bid No.*] are not more than the rate offered to any other Government agencies/institutions and the discount offered is not less than discount offered to any other Government agencies/institutions. In case any such discrepancy is noticed we shall refund the amount to CSIR-CECRI and also aware of that the Rate contract is liable to be cancelled by CSIR-CECRI. Furthermore, We declare that all terms and conditions mentioned in the Rate Contract is acceptable to us.

Seal & Signature of the bidder

ANNEXURE 1 (NOT PART OF TENDER DOCUMENT)
(FOR ORDER AND ALL SUBSEQUENT AMENDMENTS PLEASE VISIT DOE /
DIPP WEBSITES)