

CSIR-Central Electrochemical Research Institute  
Karaikudi 630 003.

No.03/AO/Gen

Dated : October 23, 2020

**CIRCULAR / ADVISORY**

Sub : Precautionary Measures/Decisions for combating COVID-19 epidemic at  
CSIR-CECRI, Karaikudi - reg.

Ref : Letter from Cabinet Secretary vide D.O. No.272/2/15/2020-Cab.III dated 08-10-2020.

It is to bring to the notice of all staff members that an emergency Meeting of Admn. Collegium was held on 13-10-2020 through MS Teams chaired by the Director. This meeting was convened to discuss the SOPs to be followed in campus to avoid the spread of COVID. Further, in view of letter from Cabinet Secretary, Government of India referred above, the following arrangements will come into force with immediate effect :

1. All regular staff members of the Institute including JRFs/SRFs/Project Associates/other Project Fellows who visit their native places during weekends i.e. Friday evening should get the approval from HOD / Director for their journey.
2. After visiting their native places, they should undergo self quarantine as per PTMO/FTMO's advice & SOPs issued from time to time by office and should get themselves tested for Fever Test from CECRI Health Centre.
3. The PTMO, CECRI Health Centre may give a certificate that the staff members reporting to duty are COVID-19 free, after physical examination.
4. As you are aware the Campaign for COVID Appropriate Behaviour has been launched by the Hon'ble Prime Minister on October 8, 2020. This campaign denotes our collective responsibility to prevent the spread of COVID-19 and minimize the adverse impact of the pandemic, wherein key messages of the campaign namely – Wear Mask, Follow Physical Distancing, Maintain Hand Hygiene are critical in our fight against the pandemic. In other words,
  - All Staff Members entering the Campus should wash their hands near Main Gate.
  - Wearing Face mask in the Campus is mandatory. Personnel not wearing Face mask will not be allowed to enter the campus.
  - All the Staff Members should follow Physical Distancing as much as possible.
5. Fever Screening Cabin will be setup near Dispensary Gate or Main Gate (CC Gate). Those Staff, Pensioners and their dependents coming for Health Centre should report to this Cabin and should have temperature check. If found to have fever, they will be provided with pre-packed medicine kit for fever and will be sent back. After 2 days, if fever still continues, they will be advised to contact Health Centre **over phone only** for further directions and to proceed with COVID-19 Test.
6. As the festival season approaches and as more economic and other activities are resumed, the challenges are also expected to be greater and hence it would be critical to sustain the momentum generated by the campaign over the next few months.

All the staff members are requested to co-operate with the measures mentioned above to contain the spread of COVID-19.



( C. Shyam Sunder )  
Administrative Officer

Copy to:

1. All HODs / Staff through Daily Bulletin.
2. Scientist Incharge, Mandapam Unit
3. PS to Director – for kind information of Director.